

CONTINUOUS IMPROVEMENT SUGGESTION

Thank you for taking an active interest in the TVSA Pilot Training Pty Ltd. continuous improvement process, which aims to improve the management, conduct and effectiveness of all activities conducted by TVSA.

Please complete this form and send to the Safety Manager by hardcopy or email. Additional recipients can be added IAW the distribution list in row 2 below.

>> TO BE COMPLETED BY THE PERSON MAKING THE SUGGESTION <<

Submitted by		Date	Click here to enter a date.
Distribution list	Safety Manager	CEO	HOO

Area of deficiency or ambiguity <i>(tick)</i>	✓	References and/or details
Exposition <i>(all parts)</i>		
Flight Ops Management		
Training Syllabuses		
Standardisation of instruction		
Training Management System		
Safety Management System		
Fatigue Management System		
DAMP		
School Facilities <i>(buildings, computers & other equipment etc.)</i>		
Aircraft <i>(equipment levels, suitability and serviceability etc.)</i>		
Aircraft Operating Procedures		
Other: <i>(describe)</i>		

Suggested improvement & benefits:

>> Safety Manager use only <<

Safety Manager acknowledgement				
Feedback given to originator	YES	NO	Discussed with	CEO HOO
Responsibility for action?				
Resources required?				
Safety Manager signature			Date	

NB: (Office) Ensure Details are entered into the appropriate system where applicable:
 CHANGE SIGNIFICANT NOT SIGNIFICANT